

QUESTIONS

Questions? The Community Development Department staff is here to help! Please visit the public counter at City Hall Monday, Tuesday, Thursday, and Friday, 9am to 5pm (closed 12:30pm-1:30pm) with your proposed event and City staff will guide you through the process.

NOTICE TO APPLICANTS

All development applications are subject to the regulations set forth in the City of Fort Bragg Inland Land Use & Development Code (ILUDC) and Fort Bragg Municipal Code. Please be advised that, prior to submittal of a complete application and set of plans, staff comments and interpretations should be considered preliminary and subject to change pending full review of a complete application package by all City, County, and State departments/agencies as necessary.

HELPFUL PHONE NUMBERS

Community Development Department
(707) 961-2823 ext. 111
Public Works (707) 961-2813 ext. 131
City Clerk (707) 961-1694 ext. 109
Fire Department (707) 961-2830
Police Department (707) 961-2827
Environmental Health (707) 453-4466
CA Department of ABC (707) 576-2165

City of Fort Bragg
Community Development
Department
416 North Franklin Street
Fort Bragg, California 95437
Telephone (707) 961-2823, ext.111
Fax (707) 961-2802
Email: CDD@fortbragg.com
<http://city.fortbragg.com>

November 2024

Mobile Vending Vehicles



**City of Fort Bragg
Community
Development
Department**

WHAT IS A MOBILE VENDING VEHICLE?

CalOSBA definition states “A mobile food vendor refers to a person who is engaged in the sale of foods from a truck, trailer, or other moveable wheeled equipment during specified hours of operation.

California Retail Food Code definition states, “MOBILE FOOD FACILITY” means any vehicle used in conjunction with a COMMISSARY or other permanent food facility upon which food is sold or distributed at retail.



WHY DO I NEED A PERMIT?

A mobile vending permit provides a process for reviewing mobile vending activities, location(s), design, operation and hours that may be appropriate in an applicable zoning district, but whose effect on the site, surroundings, pedestrian and vehicular traffic and parking cannot be determined before being proposed for specific site(s), rights-of-way and/or sidewalk(s).

FEES

Mobile Vending Unit Permit* \$650
**includes initial Business License Fee*
 Annual Renewal.....\$500

APPLICATION SUBMITTAL REQUIREMENTS

The proposed specific location(s) and/or route(s) on which the vending will take place

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- Detailed drawings or images of the vehicle to be used along with signage or logos (must include accurate color, dimensions, and vehicle floor plan)
- Proposed site furniture (only allowable on private property)
- General liability insurance policy of \$1M per occurrence / \$2M aggregate
- Proof of Approved Fire Code Inspection- Fort Bragg Fire Dept.
- Proof of Mobile Food Permit to Operate- Mendocino County Environmental Health Dept.
- Business License- City of Fort Bragg Finance Dept.
- Mobile Vending Unit Fee paid- FY 23/24: \$650 (includes initial business license fee)

SPECIFIC STANDARDS

For specific standards regarding Mobile Vending Vehicles, please refer to the Fort Bragg Municipal Code 10.20.150 and 10.20.155

OTHER CONSIDERATIONS

MVV's shall be entirely self-contained. No external storage, power (generator), piping or plumbing is allowed.

AUTHORIZED MOBILE VEHICLE VENDING LOCATIONS ON PUBLIC PROPERTY



- ✓ Multiple MVVs allowed on west side of the 400 block of N. Franklin St.
- ✓ Two MVVs allowed on the south side of E. Laurel St. parallel parked over angled parking spaces



- ✓ One MVV allowed on the northeast corner of E. Redwood Ave. at N. Franklin St. fronting the vacant lot
- ✓ One MVV allowed on the northeast corner of E. Alder Ave. at N. Franklin St.